



PSA000101

Policy Servicing Form (C)

LIFE INSURANCE

Policy/Application Number

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Date

D	D	/	M	M	/	Y	Y	Y	Y
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For Office Use Only

Received By _____

Signature

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(Please mention above Employee Bank Staff Name & Designation)

Date & Time of Receipt/ _____

Received
Stamp

Date & Time of Dispatch of Request _____

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Please update your latest Bank Account details with us.**Change Of Contact Details (Mandatory valid self attested proof to be submitted)¹**

(Please tick as applicable)

Office

Update applicable for

Policyholder

Life Assured

Nominee

Current

Appointee

Assignee

Permanent

Address _____

City _____

State _____

Update new address as
communication address?

**Country _____

Pin Code _____

 Yes No① *Mobile ② Residence Ph Please tick this box, if you want us to contact you on the above mentioned contact number for
future communication purpose. ✉ *Email CKYC No.

*Details are mandatory to be filled.

**If Country is other than India then please submit FATCA/CRS Questionnaire available on our website.

Change of Signature

I, _____ wife/daughter/son of _____ resident of _____ do _____

hereby solemnly affirm and declare as under:-

1. I state that I am the Policy holder / Assignee of the above mentioned Application/Policy Number with Canara HSBC Oriental Bank of Commerce Life Insurance Company Ltd.
2. I state that my name and address mentioned here are correct.
3. I herewith inform that I have changed my signature and hence would like to update my changed signature in your records for all my future correspondence.

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Old Signature

(Please provide the signatures within the box)

New Signature

(Please provide the signatures within the box)

Name of Policy Holder/Assignee _____

Date / / /

I am enclosing herewith the following document(s) as proof of change in my signature.

 Specimen signatures attested by the bank in which I hold an account / A copy of self attested ID proof (Eg. Passport, Driving License, PAN Card, Voter ID, etc.)

I hereby confirm that the contents of this letter are true and correct. Kindly do the needful to change my signature in your records.

Confirmed on this _____ day of _____ at _____

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Specimen Signature of Policyholder

Signature/Thumb Impression of Policy Holder

Updation of Bank Account Details

I hereby request you to update my bank account as per the details furnished below

Bank Account Holder Name:

Bank Name:

Bank Branch Address:

Bank Account Type:

Savings

Current

(Is the selected account NRE : Yes No In case of NRE account, kindly submit supporting documents to show that all the premium payment towards the policy was made from NRE account and submit FATCA/CRS Questionnaire available on our website.)

Bank Account Number:

MICR Code:

(9 digit number available on your cheque book. Correct code to be provided if the 9 digit number available on the copy of cancelled cheque starts with '000')

IFSC Code:

(11 digit number available on your cheque book; attestation by the Bank in case if this is not printed on the cancelled cheque)

PAN Card Number:

List of supporting documents submitted along with this form (tick as applicable) /

A copy of 'Cancelled' cheque

Self attested copy of passbook

(Account number and account holder name should be 'printed')

(Account number and account holder name should be 'printed' on the passbook)



OR

Self-attested copy of Bank Statement

(Mandatory in case of NRE payment; statement reflecting transactions of the premium paid from NRE account)

- I hereby declare that the Bank account particulars furnished are true, correct and complete in all aspects.
- I understand and agree that the submission of this form does not mean that the request will be acceded.
- If the transaction is delayed or not effected at all for any reasons due to incomplete or incorrect information, I shall not hold the Company responsible in any manner whatsoever.
- I understand and agree that, under the circumstances where the electronic payment is not possible, the Company reserves the right to use any alternative payout option as per applicable laws.
- I/We authorize the Company to seek/ store or/and to share my KYC details from/ with (i) Governmental and/or Regulatory Authority, (ii) Insurance Repositories (iii) CERSAI/UIDAI (iv) reinsurers/group companies/hospital or diagnostic centers/other insurance companies or third parties for underwriting assessment, claim investigation/ settlement, KYC authentication, policy servicing purpose and such like purposes.

Vernacular Declaration (to be filled if this form is signed in Vernacular/affixed thumb impression)

I hereby declare that I have explained the contents of this form to the Policyholder Mr/Mrs/Ms _____ in _____ language and that the Policyholder has affixed the thumb impression(s)/signed in language other than English in my presence after fully understanding the contents thereof.

Name of Declarant _____ Signature of Declarant _____ Date _____ Place _____

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Instruction & Disclaimer:

- Product specific requests/funds will be allowed, only if it is applicable under the respective terms & conditions of the Policy. Please refer to the terms and conditions of the Policy for details. The formats for additional documentation can be downloaded from our website.
- Processing of the requests will be initiated on receipt of this form at any of our Company's Offices.
- Register now on our website to avail the benefits of various options for on-line servicing of your Policy.
- The original form will be submitted back to the customer incase request taken through Distributor App.
- Kindly fill the form in English.
- In the event of any disagreement in interpreting the language, English version will prevail.

**Canara HSBC Life Insurance Company Limited
IRDAI Regn. No. 136**

Head Office Address: 139 P, Sector 44, Gurugram – 122003, Haryana, India

Registered Office Address: 8th Floor, Unit No. 808 - 814, Ambadeep Building, Plot No.14, Kasturba Gandhi Marg, New Delhi - 110001

Corporate Identity No: U66010DL2007PLC248825

Call us at 1800-103-0003/1800-891-0003

E-mail us at customerservice@canarahsbclife.in

SMS at 7039004411

Visit our website at www.canarahsbclife.com